

# Children's Ministries Coordinator

You have been asked to serve as a Children's Ministries Coordinator – for children 0-14 years.

Children need to be disciples of Jesus NOW.

What a wonderful opportunity you have to help them build a lifelong, loving relationship to Jesus and His church through discipleship, worship, community, service, stewardship and outreach.

This guide has been designed to help you get started in this ministry.



## Core Children's Ministries Values:

- **Application** – We plan for a changed life of service and mission.
- **Family** – We recognise and empower the child's home and family.
- **Relationships** – We are intentional about building authentic relationships.
- **Participation** – We encourage participation and experiential learning.
- **Generations** – We connect the child to all generations.
- **Memories** - We intentionally build spiritual memories.
- **Holistic** – We Plan for holistic encounters with God.
- **Safety** – We ensure physical and emotional safety

## **Accountable To/Appointed By The Church Board:**

### **Ministry Mission:**

To coordinate all aspects of ministry to children ages 0-14 in the local church so that everyone works together for the spiritual formation of children.

### **Specific Responsibilities:**

- Chairs the Children's Ministries Committee, made up of the leaders of children's Sabbath Schools, children's outreach/VBS, worship leader, other ministries for children - (Adventurers, Pathfinders)
- Implements the GraceLink Sabbath School curriculum and provides training for leaders and teachers.
- Works with Church Board to ensure children have lifelong faith by providing the 7, Faith Shaper Experiences.
- Works with the Children's Ministries Committee and Church Board to plan and implement a yearly calendar of family-friendly children's events and participation in all church activities.
- Works with Children's Committee to develop a budget, and presents the budget to the Church Board.
- Serves as an advocate for the interests and needs of children to the:
  - Church Board - report concerns, successes, needs
  - Senior pastor and ministry leaders- ensure integrated strategy and inclusiveness - families involved in ministry and mission - children involved in small groups e.g. Daily Bites Bible studies.
  - Senior pastor and ministry leaders to provide strategies to reach

unchurched children

- Worship leader/pastor – special events such as baby dedication, child commitment ceremony, baptism, Children’s Sabbath (1<sup>st</sup> Sabbath in October), families involved in worship
- Other children’s leaders – praying, supporting and collaboration
- Takes reasonable steps to maintain a high moral and ethical quality of leadership for the children by screening leaders and volunteers and ensuring they complete child safety forms.
- Overseas a permanent file of all children attending the church.
- Communicates with, equips, supports and encourages all children’s leaders.
- Partners with and communicates to parents to ensure that they are equipped to develop children’s faith at home.

Works with Conference/Mission Director, communicating information and preparing statistical reports for the Conference/Mission Children’s Ministries Director.

### **Children’s Ministries Coordinators must be committed to:**

- Jesus Christ and a growing relationship with Him
- Christ-centred ministry to children
- The Seventh-day Adventist Church and its beliefs
- A balanced Christian lifestyle

- Teamwork and collaborative ministry working with children's ministries committee, church pastor, church board, other church leaders and parents
- Personal growth in spiritual formation of children and teaching skills

## Children's Ministries Committee:

### Responsibilities:

1. Understand CM mission and core ministry values
2. Conduct a needs assessment of children in the church and community
3. Plan a yearly calendar of programs for children
4. Coordinate the CM Calendar with other church departments
5. Develop a budget for planned programs
6. Share your plans and budget with church Board and request funding
7. Keep up-to-date records of children who participate in church-sponsored activities – share with the church secretary
8. Resource and support program leaders

### Resources:

The Children's Ministries Coordinator (Department of Children's Ministries, General Conference)

- [www.gracelink.net](http://www.gracelink.net)
- <https://children.adventistchurch.com>
- [www.gcchildmin.org](http://www.gcchildmin.org)
- [www.childmin.com](http://www.childmin.com)